



Town of Dumfries
Council Meeting

Meeting Date:

October 23, 12

Agenda Item#

XII – G

AGENDA ITEM FORM

TYPE OF AGENDA ITEM:

- ☐ CONSENT AGENDA
☐ PRESENTATION
☐ ACTION ITEM
☐ TOWN MANAGER & STAFF COMMENTS
☐ PUBLIC HEARING
☐ Duly Advertised

PURPOSE OF ITEM:

- ☐ INFORMATION ONLY
☒ DISCUSSION ONLY
☐ DISCUSSION AND/OR DECISION
☐ Introduction ☐ Resolution
☐ Ordinance ☐ Grant/MOU
☐ By Motion ☐ Bylaws
☐ Certificate

PRESENTER: Dan Taber

PRESENTER TITLE: Town Manager

AGENDA ITEM:

Council Agenda Item Format for Regular and Work Session Meetings

BACKGROUND / SUMMARY:

ATTACHMENTS:

Original template for the 1st and 2nd meeting of the month
Proposed template for 1st and 2nd meeting of the month

REQUESTED ACTION:

☒ NO ACTION REQUESTED

FOR MORE INFORMATION, CONTACT:

Name: Dan Taber

Phone#: 703-221-3400 x 113

E-mail: dtaber@dumfriesva.gov

FOR USE DURING MEETING

VOTE:

☐ PASSED

☐ NOT PASSED

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Brewer
<input type="checkbox"/>	<input type="checkbox"/>	Praino
<input type="checkbox"/>	<input type="checkbox"/>	Washington

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Foreman
<input type="checkbox"/>	<input type="checkbox"/>	Reynolds

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Forrester
<input type="checkbox"/>	<input type="checkbox"/>	Toney



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

17755 Main Street
Dumfries, Virginia 22026-2386
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

DUMFRIES TOWN COUNCIL MEETING TUESDAY, (1st Meeting), 2012 7:00 PM

A copy of this agenda with supporting documents is available at www.dumfriesva.gov. Go to **Meetings & Minutes** and then select **Agendas**, click on the **Meeting Date** you are interested in.

- I. **Call To Order and Roll Call**
- II. **Moment of Silent Prayer and Reflection and Pledge of Allegiance**
- III. **Approval of the Minutes –**
(Minutes from are unavailable for adoption)
- IV. **Adoption of the Agenda**
- V. **Approval of the Consent Agenda**
(Any item placed under the consent agenda shall be removed and taken up as a separate matter if so requested by any member of Council, otherwise all items will be voted on with one motion)
- VI. **Citizen Comment Period** (On Any Matter) [Citizens may address Council for up to 5 minutes. A chair or representative of a board, commission, or committee may speak for up to 8 minutes.]
- VII. **Mayor's Comments**
- VIII. **Presentations**
- IX. **Staff Comments**
 - A. Town Manager
 - B. Chief of Police
 - C. Director of Public Works
 - D. Director of Community & Economic Development
 - E. Director of Community Services
- X. **Council Report on Meetings with Elected Officials Pertaining to the Town**

XI. Action Items

A. – Public Hearing –

- i. Staff Presentation –
- ii. Applicant's Presentation (If Desired)
- iii. Open Public Hearing to Citizen Comment Period
- iv. Close the Public Hearing
- v. Discussion
- vi. Vote on Introduction of Ordinance

XII. Information Items

XIII. Discussion Items

XIV. Council Member Comments

XV. Closed Session

XVI. Adjournment



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DUMFRIES TOWN COUNCIL MEETING TUESDAY, (2nd meeting), 2012 7:00 PM

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II. Moment of Silent Prayer and Reflection and Pledge of Allegiance

III. Approval of the Minutes

(Minutes from _____ are unavailable for adoption)

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VII. Mayor's Comments

VIII. Presentations

IX. Boards & Commissions

- A. Architectural Review Board (1-10-12 & 2-14-2012)*
 - B. Board of Zoning Appeals (1-11-12 & 2-15-12)*
 - C. Historic Dumfries (2nd Thursday of the Month)
 - D. Planning Commission (1-9-12 & 2-13-12)*
- *(last meeting date & next meeting date)

X. Council Reports

- A. Ginn Park Committee (8-1-12 &)*

- B. Events Committee (8-1-12 &)*
 - C. Northern Virginia Regional Commission (9-27-12 &)*
 - D. Northern Virginia Cigarette Tax Board (June & December {DTBD})*
- *(last meeting date & next meeting date)

XI. Council Report on Meetings with Elected Officials Pertaining to the Town

XII. Staff Comments

- A. Treasurer
- B. Town Attorney

XIII. Action Item(s) (none scheduled)

XIV. Information Item(s) (none scheduled)

XV. Discussion Item(s)

XVI. Council Member Comments

XVII. Closed Session

XVIII. Adjournment



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DUMFRIES TOWN COUNCIL MEETING (proposed) TUESDAY, (1st Meeting), 2012 7:00 PM

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XI. Staff Comments

- A. Town Manager
- B. Town Attorney
- C. Chief of Police
- D. Director of Public Works
- E. Director of Community & Economic Development
- F. Director of Community Services

XII. Council Report on Meetings with Elected Officials Pertaining to the Town

XIII. Action Items

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XV. Closed Session

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- V. **Information Item(s)**
- VI. **Discussion Item(s)**
- VII. **Council Member Comments**
- VIII. **Adjournment**